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Your Locker Advantage!

How to Change the Combination on Zephyr Lock Built-in Combination Lock Models 1930, 1954, 1970 and 1990

1) Spin dial clockwise two complete turns
2) Start process at any number
3) Open door with key and leave in unlocked position
4) FIRMLY press button located on back case of lock and hold
5) Turn dial clockwise 3 numbers and then release button on back case
6) RETURN KEY TO ORIGINAL POSITION
7) Slowly turn dial clockwise until you feel/hear a click
8) Remove key from dial and run next combination in series to ensure it has been changed

Things to remember:

- When advancing to the next combination the click may be faint at times so it is recommended that you always test the combination before repeating above steps.

- If the combination has not changed, repeat process but try beginning on a different number

- As you turn the dial waiting to feel or hear the “click” sound, it will typically take anywhere from two to ten numbers before it sets in the next combination.

- The turn from combo 7 back to combo 1 is typically a ½ to ¾ dial turn*

- If you find yourself lost or unclear as to which combination you are on, there are two solutions:
  a) Start at combo 1 and try all, in sequence, until you find the correct combo
  b) Because the turn from combo 7 to combo 1 is typically a ½ to ¾ dial turn before you feel or hear the click, it is easy to tell when you are back to combo 1. When you find yourself back on combo 1, repeat the proper steps to change combinations until you are set on the desired one.

- Always avoid overstuffed lockers. When lockers are overstuffed, the contents may press against the back of the lock. This can in extreme cases cause the lock to not open when the combination has been run.
  If the key is then inserted to open the lock, and the dial is rotated, the combination may be inadvertently changed as you have duplicated the steps of changing the combination.

*Earlier versions of Zephyr Locks had 9 pre-set combinations
Please feel free to contact Zephyr Lock with any questions or concerns regarding the above issues